

ADDERBURY PARISH COUNCIL

TUESDAY 22 OCTOBER 2024

Clerk & Responsible Financial Officer

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15 October 2024

Dear Councillors,

A meeting of the Parish Council will be held on **Tuesday 22 October 2024 at 7.30pm** at Church House, High Street, Adderbury to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Arash Fatemian are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – The Chairman to welcome members of the public and Councillors to the meeting.
7:30pm – 7:35pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
7:30pm – 7:35pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
7:30pm – 7:35pm

4. **Minutes** – To consider the minutes of the meeting held on 10 September 2024 and any matters arising from those minutes. **(Attached)**
7:35pm – 7:45pm
5. **Chairman's Announcements**
 - **Long Wall Footpath****7:45pm – 7:50pm**
6. **Open Forum** - Members of the public are invited to raise any items which concern the Parish.
(10 minutes maximum/3 minutes per person)
7:50pm – 8:00pm
7. **Flooding** – To discuss the recent issues of flooding in the village.
8:00pm – 8:15pm

8. **Reports from County and District Councillors** - To receive reports from the Adderbury County Councillor and District Councillors.
8:15pm – 8:25pm
9. **Planning**
- i) Planning Applications - To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(Report to follow)**
 - iii) Adderbury Neighbourhood Plan (ANP) – To note the progress which the ANP Working Group has made in relation to updating the Plan.
 - iv) 21/01966/F, Land to Rear of Gracewell Care Home, Gardner Way Adderbury – To discuss the planning permission which has been granted for the erection of 18 dwellings and access road.
8:25pm – 8:35pm
10. **Village Matters**
- i) FOCAL – To receive a report on the work of FOCAL. **(Report to follow)**
 - ii) Community and Sports Centre Project (Milton Road) - To receive a progress report on:
 - the building project;
 - grant funding applications; and
 - fundraising organised by the Parish Council & Working for Adderbury Community (WFAC) Working Group
 - iii) Lake House – To note forthcoming events at Lake House.
 - iv) St Mary's Church – To discuss participating in the 2024 St Mary's Church Christmas Tree Festival.
 - v) 'Talking Bench' – To discuss a request from Adderbury Theatre Group to site a 'Talking Bench' in the village.
8:35pm – 8:45pm
11. **Parish Council Matters**
- i) Health and Safety:
 - To note the play area inspections at The Rise and Lucy Plackett Playing Field from Councillor Simon Davies;
 - To note the inspection at Adderbury Lakes from Councillor Diane Bratt; and
 - To note the inspection at the Walled Garden Allotments from Councillor Rachel Moffat.
 - ii) Parish Council Newsletter – To discuss the contents of the next Newsletter.
8:45pm – 8:55pm
12. **Finance**
- i) Financial Matters
 - To approve the accounts for payment; and
 - To note the income received since the last meeting, the uncashed receipts & uncashed payments and the bank reconciliation. **(Reports to follow)**

- ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**
- iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow).**
- iv) External Auditor 2023/2024 – To note the External Auditor's Report and the Conclusion of the Audit for 2023/2024. **(Report to follow).**
- v) Grass Cutting – To review the costs of the grass cutting in the village for the 2024/2025 season. **(Report to follow).**

8:55pm – 9:05pm

- 13. **Correspondence** - Items of correspondence will be circulated to members.
9:05pm – 9:10pm

The Lucy Jane Plackett Charity

(One Item)

- 14. **Lucy Plackett Playing Field** – To discuss a request from the Party in the Park for the event to be held on 14 June 2025, following a recent meeting with the Committee.
9:10pm – 9:15pm
- 15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.
9:15pm
- 16. **Track to the Railway Embankment** – To receive an update on the ownership of the track.
9:15pm – 9:20pm
- 17. **Milton Road Project** – To discuss the Community and Sports Centre on Milton Road.
9:20pm- 9:30pm
- 18. **Quotes for Maintenance Work** – To discuss quotes for maintenance work at Rawlins Close and the Lucy Plackett Playing Field.
9:30pm – 9:40pm
- 19. **Meeting Dates** – Future meeting dates to be agreed as follows and will commence at 7.30pm at Church House, High Street, Adderbury.
 - 26 November 2024
 - 14 January 2025
 - 25 February 2025**9:40pm**
- 20. **Items for Future Agendas/Items of Information**
 - St Mary's Church Grant Funding
 - Walled Garden Allotments – Rent 2025/2026
 - Adderbury Cemetery - Burial Fees 2025/2026**9:40pm**